

BROMSGROVE SCHOOL

SWIMMING TEACHER (PART-TIME)

We seek a confident and dynamic Swimming Teacher to deliver lessons for the Bromsgrove School Swimming Academy and Bromsgrove School. Applicants must be ASA/STA qualified and ideally NPLQ qualified.

For more information regarding the post please contact Shaun Camden, Master i/c Swimming by email on scamden@bromsgrove-school.co.uk

Closing date for all applications Friday 25th August 2017

The School is committed to safeguarding and promoting the welfare of children and young people. Applicants must be willing to undergo child protection screening including checks with past employers and the DBS.

JOB DESCRIPTION

Department:	Bromsgrove School Swimming Academy
Job Title:	Swimming Teacher
Hours of work:	Various part-time hours available. Term time only.
Holidays:	5 weeks pro-rata. Holiday to be taken during specified non-term time periods
Salary:	£ 16.43 per hour

JOB PURPOSE

- To assist in the successful Bromsgrove School swimming academy (BSSA) development programme teaching a wide range of ages and abilities.
- To offer a positive contribution towards further development through imagination, flair and hard work

MAIN DUTIES:

Swimming Lessons Programme

- To teach swimming to children from age(s) 4 to 17 in line with the ASA National Teaching Plan (stages 1 to 10) and published timetable.
- To provide support and guidance during parent and toddler sessions.

Administration Duties

- To ensure that all lesson plans and registers are kept up to date.
- To provide updated swimming lesson registers for the next course to the Swimming Lessons Co-ordinator when required.

Programme Development

- To assist the Swimming Lessons Coordinator in the development of the programme.

Health and Safety

- To take care of their own health and safety and that of others who may be affected by their acts or admissions at work.

General

- To undergo regular training to ensure compliance with industry standards and programme demands. To attend relevant team meetings and development sessions.
- To deal courteously, efficiently and effectively with all customer needs, complaints, accidents, incidents and defects as they arise and assist with the completion of relevant forms.
- Assist in emergency procedures as set out in the emergency procedure manual.

CONTACTS

- The post holder is in regular contact with the swim lessons team members including supervisors and other teachers.
- The post holder is in regular contact with other centre staff including Duty Officers and Reception staff.

CREATIVITY

- The post holder should be able to adapt their teaching techniques to meet the requirements of the clientele. The ability to encourage continued custom is an essential part of this role.

DECISION MAKING

- The post holder will make decisions in respect of the safe and effective planning and delivery of all classes they teach.

SUPERVISORY RESPONSIBILITY

- The post holder will supervise members of the public in the swimming lessons environment.

SUPERVISION RECEIVED

- The post holder is responsible to the appointed Swimming Lessons Coordinator.

COMPLEXITY

- The post holder will have the confidence and interpersonal skills required to communicate with a wide range of children, their parents/carers and adults.

SPECIAL CONDITIONS

- The post holder will take holiday entitlement during non-course weeks.
- The post holder will be required to wear the uniform provided.
- The post holder will be in daily contact with members of the public, and may on occasion be required to deal with difficult situations.
- The post holder will display a calm and caring attitude at all times.

PERSON SPECIFICATION	Essential	Desirable
Experience/Qualifications		
Membership of the ASA	*	
Level 1 Teaching qualification	*	
Level 2 Teaching qualification		*
NPLQ qualification		*
Work experience in teaching swimming to children age 5 upwards; pre-school children; mums and tots; adults	*	
Work experience within a school environment		*
Skills, Knowledge and Abilities		
Knowledge of all strokes	*	
Good communication skills	*	
Good timekeeping and time management	*	
Use of initiative	*	
Personal	*	
Motivated	*	
Interested in continuous personal development	*	
Friendly	*	