BROMSGROVE SCHOOL

APPLICATION PROCEDURE

APPROACH AGENT

Parents/pupils approach educational agent

INITIAL ASSESSMENT

Agent assesses whether pupil meets required standard of entry

After December we advise you to contact the Admissions Office to find out if spaces are available before proceeding with an application.

FULL APPLICATION

Prior to December of the year of entry, agent proceeds with a full application to the School and proceeds to test, in the knowledge that all pupils are re-tested on entry to the School

SUBMIT DOCUMENTS

Agents send full application to Admissions Office:
Complete Registration form
Proof of payment of Registration Fee (£100 Sterling)
Agents report on candidate
Two most recent school reports (translated if necessary)
A letter of application from the candidate
Completed test papers
A copy of the candidate's passport

APPLICATION

NO OFFER

OFFER OF PLACE IS MADE

APPLICATION UNSUCCESSFUL

School decided NOT to offer
No further action required
There is no refund of the Registration Fee for unsuccessful candidates

ACCEPT OFFER

Offer of place is made.
Acceptance forms sent out and Returned with acceptance deposit