

BROMSGROVE PREPARATORY SCHOOL

Learning Support Assistant

Purpose:	To support pupils with special educational needs both in lessons and outside the classroom.
Reporting to:	Head of Curriculum Support (Prep School) through to Deputy Head Academic
DBS check:	Enhanced level
Working time:	Full-time, 37.5 hours per week, term time only as directed by Head of Curriculum Support
Salary:	£13.13 per hour (Level 3 TA qualification)

Additional Information:

Pension: A contributory pension scheme is available up to 7%.

Sickness Entitlement: Statutory sick pay only in the first twelve months of service. Following this, one year of one week of full pay (pro-rata); two years of service, three weeks of full pay (pro-rata); three years of service five weeks of full pay (pro-rata); four years of service, eight weeks of full pay (pro-rata). Eight weeks (pro-rata) is the maximum entitlement.

Benefits: Free lunch provided daily and free car parking.

Summary of Role.

As a Learning Support Assistant, you will provide support to pupils, ensuring they can access learning and integrate fully into school activities. Working closely with class teachers and the SENDCo, you will help assist in implementing pupil provision maps and Individual Education Plans (IEP).

Key Responsibilities

- Provide learning support in class, through group interventions and 1:1 sessions.
- Develop an understanding of pupil's specific needs and seek guidance from the SENDCo, teachers, and external agencies as required.
- Facilitate access to a full range of learning experiences, adapting or creating resources such as worksheets, notes, and visual prompts.
- Maintain an inclusive and supportive learning environment across the School.
- Offer positive reinforcement, praise, and rewards to encourage progress.
- Attend relevant training and meetings to stay informed about best practice in supporting pupils with SEND.
- Work with class teachers to review and monitor pupil progress and agree effective support strategies.
- To complete a record of the intervention given, as directed by the SENDCo.
- To work with the SENDCo and class teachers regarding setting pupil targets.
- To report and log any safeguarding concerns to the DSL.

Skills and Attributes

- Level 3 Teaching Assistant qualification along with GCSEs (or equivalent) in Maths, English and Science.
- Understanding of the social, emotional, cultural, and physical needs of pupils.
- Interest in how children learn and develop.
- Ability to model positive behaviour in and around school.
- Engage in a calm and supportive manner with empathy and patience when working with children.
- Understanding of the importance to foster independent learning in children and promote self-esteem.
- Be flexible to working with all types of neurodiversity, regardless of any single area of specialism.

Desirable

- Experience supporting pupils with SEND (e.g., dyslexia, autism, ADHD).
- Experience working with children with special educational needs in a school setting.
- Experience of running group interventions such as: smart moves, Block based therapy.
- Experience of using emotional regulation interventions, de-escalation strategies and resources.
- Previous training or knowledge of SEND conditions.

This is an excellent opportunity to make a meaningful difference and play a key role in the life of our pupils.

How to Apply

We welcome all applications and will contact applicants accordingly. Due to the specific needs of the role, strong candidates may be called in for interview before the closing date.

Closing Date Monday 14 September 2026. Please complete the online application.

The School is committed to safeguarding and promoting the welfare of children and young people. Applicants must be willing to undergo child protection screening including checks with past employers and the DBS.