



# BROMSGROVE

APPLICANT INFORMATION FOR THE POST OF  
PERFORMING ARTS TECHNICIAN

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## BROMSGROVE SCHOOL MISSION STATEMENT

### **FLAIR : DISCIPLINE : ACADEMIC RIGOUR**

Bromsgrove School aims to produce happy, creative, moral citizens who live motivated, fulfilled lives while enriching the lives of others.

It seeks to achieve this through an enlightened, disciplined and broad education that responds to global change while retaining core values.

The Core Values Bromsgrove seeks to foster in its pupils are: Humility and Confidence; Compassion and Ambition; Respect and Curiosity; Tolerance and Vision



## PERFORMING ARTS TECHNICIAN

We seek to appoint a highly competent and experienced Performing Arts Technician to support the work of our outstanding Drama and Music departments and our Events and Lettings team.

We are looking for someone to replace the departing theatre technician and join the existing Performing Arts support team of full-time theatre manager and full-time head of wardrobe.

The school opened a brand new 280-seat Theatre and a Drama Studio, alongside a dedicated Concert Hall and new Music School in 2017. In 2023, a further multi-purpose Performing Arts venue was opened at Winterfold School. Since then, the number of concerts and theatre productions has increased exponentially and the role would be to assist in the technical support of these, as well as providing support for external lettings within the Performing Arts spaces.





## THE ROLE

**Line Manager:** Operations Manager

**Hours of Work:** 37.5 hours per week (this is a 52 week of the year post)  
The ability to work hours flexibly across the week/weekends early mornings and late evenings will be required.

**Annual Leave:** 25 days per annum, plus 2 additional days after the completion of five years' service.

**Salary:** Dependent on experience and qualifications.

- The ideal candidate would be someone with recent training or previous experience of working as a technician, with a wide range of skills appropriate to the support of a professional performing arts venue or theatre-school environment.
- The theatre and concert hall spaces at Bromsgrove School and Winterfold School are equipped to a high specification and so a thorough practical knowledge of lantern rigging and the operation of theatre lighting; sound production and audio engineering; set construction and scenic rigging is essential.
- A willingness to share skills, to train and develop the technical aspirations of Performing Arts students is also very important.
- The candidate should have good interpersonal skills and be able to work effectively within a team and alongside both adults and students within the technical theatre environment. As one would anticipate, the candidate must be happy to work flexible hours, including late evenings and weekends throughout the year.
- An ability to work under pressure in a busy environment; to plan effectively and remain well-organised at all times.
- Committed to safeguarding and the welfare of children and young people.



## RESPONSIBILITIES

- To assist the Heads of Drama and Music across the School in the daily operation of the School's main performance facilities.
- In conjunction with the Theatre Manager, to share responsibility for the management and maintenance of all technical resources within the Performing Arts facilities including lighting and sound equipment, flying, rigging and workshop tools.
- To work alongside Performing Arts students to create Stage Management Teams and to support the academic and co-curricular work of Music and Drama students, and to help develop their own knowledge of music production and technical theatre.
- In conjunction with the Theatre Manager, to support all performances that take place within the concert hall or the theatre throughout the year.
- To operate sound and/or projection equipment in the Performing Arts spaces and to assist with the operation of theatre lighting on occasions, and assist with Front of House when required.
- In conjunction with the Theatre Manager, to arrange external maintenance of technical equipment and tools when necessary, ensuring repairs are carried out in a timely and cost-effective manner.
- To ensure all resources are catalogued, compliant and stored safely when not in use.
- To liaise with the Health and Safety Manager to ensure that all technical aspects of performances within the school comply with appropriate regulations.
- In conjunction with the Theatre Manager, to complete and maintain records of risk assessments for venues, activities, events and equipment.

## HOW TO APPLY

For an informal discussion regarding the post, please contact the Operations Manager by email at [bneedham@bromsgrove-school.co.uk](mailto:bneedham@bromsgrove-school.co.uk)

Please complete the online Application Form. The closing date for the post is **Monday 14th September** but we are keen to interview strong applicants at the very first opportunity after receipt of their application.

*The School is committed to safeguarding and promoting the welfare of children and young people. Applicants must be willing to undergo child protection screening including checks with past*



# STAFF BENEFITS



## PLACE OF WORK

Bromsgrove is situated in beautiful Worcestershire and benefits from good transport links



## PARKING

Free on-site parking



## FEE REMISSION

Fee concession of 50% for all staff (pro-rata if part time) for children in reception onwards



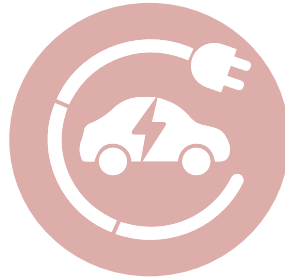
## PENSION SCHEME

Contributory pension scheme with employer's contribution



## MEALS AND SNACKS

Free lunches and refreshments while working



## ELECTRIC CHARGING POINTS

Located on site in designated parking bays



## GYM

Free use of the School gym



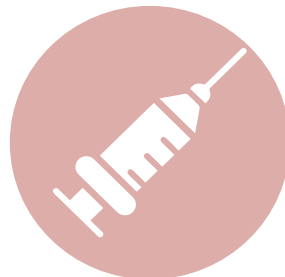
## CYCLE

Cycle to work scheme



## WELLBEING PROGRAMME

Through the School's provider



## FLU VACCINE

All staff are entitled to an annual free flu vaccine



## PROFESSIONAL DEVELOPMENT

The School has a dedicated training budget for staff



## DEATH IN SERVICE

If an employee dies while in service